

July 9-10th, 2024



COMCEC PROJECT SUPPORT PROGRAMS

11th Annual Coordination Meeting of the COMCEC Focal Points



COMCEC
COORDINATION
OFFICE

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Outline



1. Objectives and Main Characteristics of the COMCEC Project Funding (CPF)
2. Project Cycle and Major Actors
3. Project Preparation and Submission
 - a) Requirements for Submission
 - b) How to prepare a project proposal
 - c) Online Project Submission
4. Main Selection Criteria
5. Timeline of Call for Project Proposals

1. Objectives and Main Characteristics of the COMCEC Project Funding (CPF)

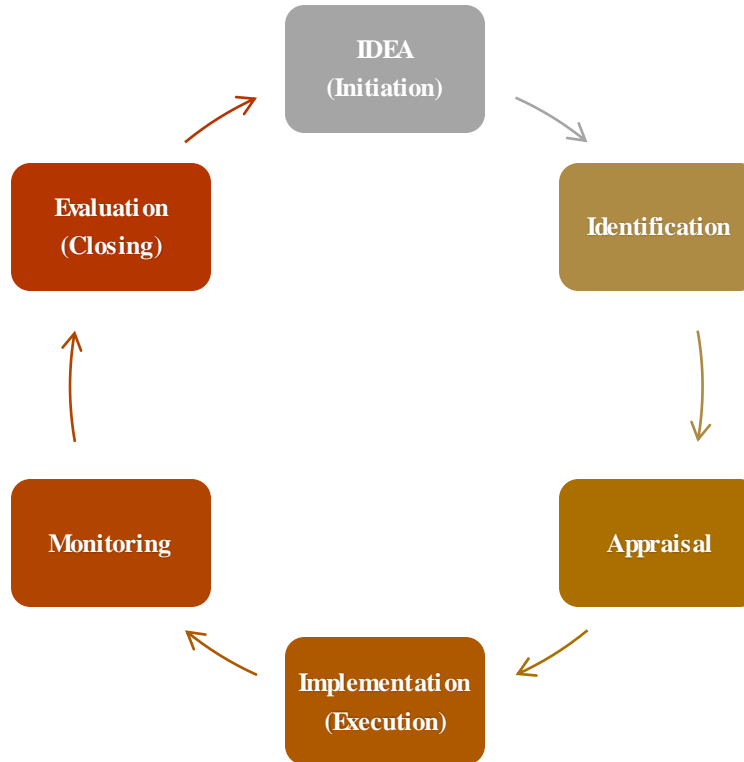


MAIN CHARACTERISTICS

- **Supporting implementation of policy recommendations adopted by COMCEC Ministerial Sessions**
- **Improving Institutional and human capacity of member countries**
- **Enhancing cooperation and solidarity among member countries**
- **Regular grant mechanism serving to development of Islamic Ummah**
- **Focus on concrete policy actions and tangible results**
- **Well-defined rules and procedures**

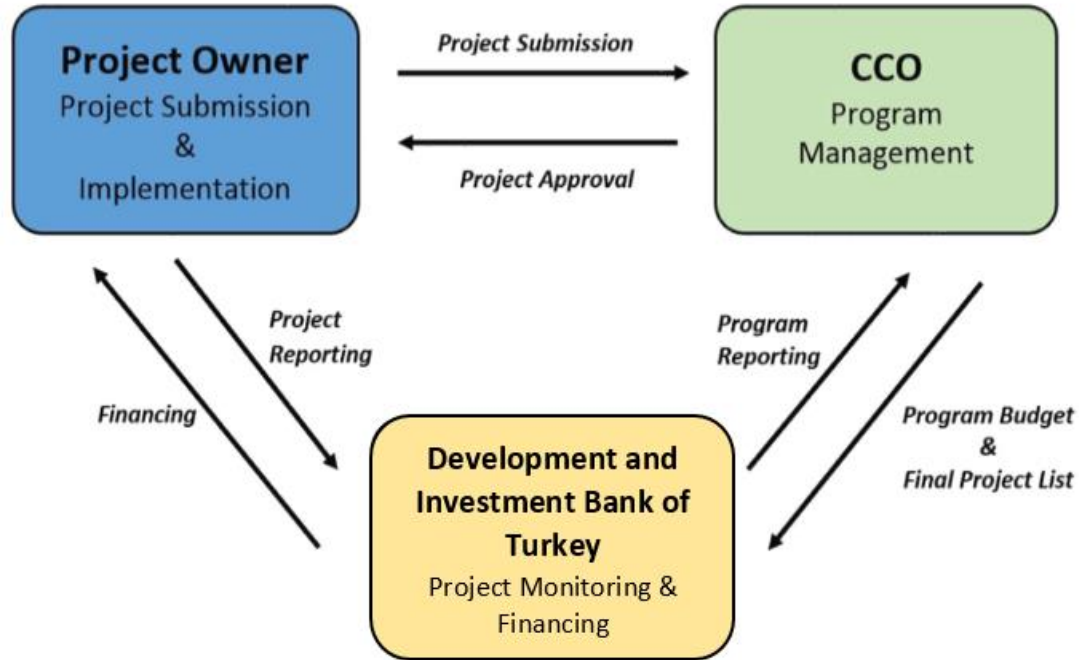


2) Project Cycle and Major Actors



Member Country Direct Involvement and
CCO Support

2) Project Cycle and Major Actors



3) Project Preparation and Submission:

a) Requirements for Submission



Who can Submit Project Proposals?

- *Must be a sectoral focal point or submitted through a sectoral focal point*
- *Using a username and password for Project Management Information System (<https://project.comcec.org/>)*
- *Only in the relevant area*
- *Need for coordinating interesting national institutions in submitting projects, if any*

How many Project proposals can be submitted under the CPF?

- *For each cooperation area, 3 proposals can be submitted*
- *If more than three projects from relevant institutions and departments are received, focal points need to select only three of them for online submission.*



3) Project Preparation and Submission:

a) Requirements for Submission

Which topics are supported under the CPF?

- Sectoral themes (formulated according to Policy Recommendations) supported by the CPF
- Thematic areas under the COMCEC High-Level Digital Transformation Cooperation Programme and COMCEC SME Program
- Will be updated by October 1st (<https://programs.comcec.org/supported-themes/>)



3) Project Preparation and Submission:

b) How to Prepare a Project Proposal



- Review the reference documents on the Project Management Information System (<https://project.comcec.org/>) and Programs Website (<https://programs.comcec.org/>)
 - ❖ Project Preparation and Submission Guidelines
 - ❖ Sample Project Fiche
 - ❖ Supported Themes
 - ❖ COMCEC Strategy
- Send the relevant documents to the interested national institutions/departments
- Conceptualize your Project in line with the supported themes
- Fill out the online project fiche through Project Management Information System
- Feel free to consult with the CCO



Project Preparation and Implementation Guidelines



Sample Project Fiche



3) Project Preparation and Submission:

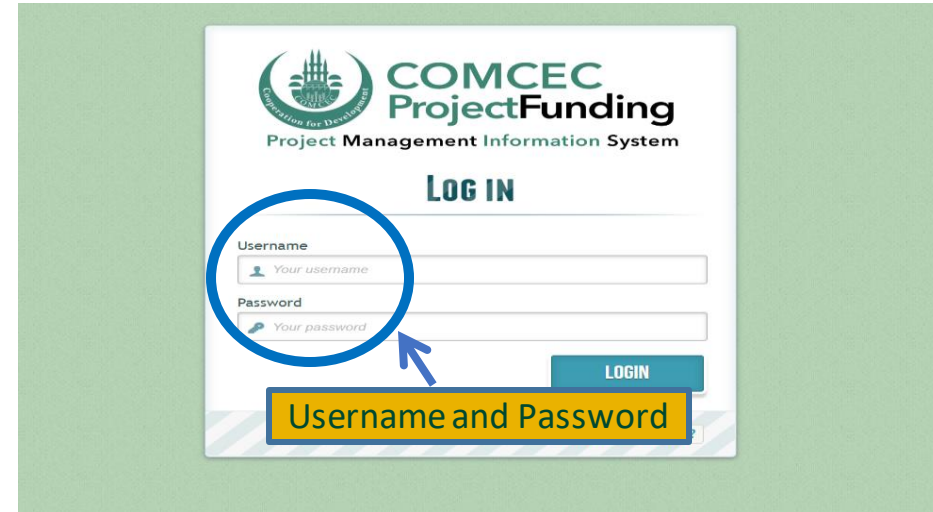
c) Online Project Submission



ONLINE PROJECT SUBMISSION:

<https://project.comcec.org/>

- The Username and Password are only provided to the sectoral focal points.
- If you do not have username and password, please contact cpf@comcec.org.



3) Project Preparation and Submission:

c) Online Project Submission



ONLINE PROJECT SUBMISSION



Projects | List of Focal Points | Tutorial | Log Out

Messages From COMCEC

10th Call for Project Proposals of COMCEC Project Funding
The 10th Call for Project Proposals under the COMCEC Project Funding has been launched and the Call will be closed on October 31th, 2022.

Welcome

User : Albania-MINISTRY OF AGRICULTURE & RURAL DEVELOPMENT
Cooperation Area : Agriculture

Projects

Project Title	Project ID	Fiche	Messages	EDIT

Documents for Project Application

Files
CV Sample.doc
Project Preparation and Submission Guidelines_2022.pdf
Sample Project Fiche_2022.docx

Click button to start → **Add New Project**



3) Project Preparation and Submission:

c) Online Project Submission

ONLINE PROJECT SUBMISSION

Basic Information

*Project Title

Cooperation Area

Theme

*Relevance to selected sectoral theme

*Relevance to COMCEC Strategy

Need for establishing direct link between the Project Title and the relevant sectoral theme (and COMCEC Strategy)

4) Key Issues in Designing Project Proposals



- 1. Relevance to the COMCEC Strategy**
 - Principles
 - Strategic Objective of Respective Cooperation Area
 - Output Areas of Respective Cooperation Area
- 2. Compliance with the COMCEC supported themes published on the COMCEC Programs website**
- 3. Regular participation to the relevant Working Group Meetings**
- 4. Filling out the Project Fiche properly and with sufficient details**
- 5. Qualifications of the proposed project personnel**
- 6. Reasonable cost estimations in the project budget**
- 7. Cooperation and communication with the CCO**



5) Timeline of Call for Project Proposals





COMCEC ProjectFunding

THANKYOU
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